



Meeting of the Board of Directors

Ponds Forge, Sheffield.

7th September 2008

Present: C.Lindley (CL)-Chair, M.Dinsdale (MD), J.Gilliland (JG),.D.Donovan OBE (TD), A.Genery (AG), L.Cutting (LC), J.De Bono (JB).

Apologies: M.Billman (MB). C.Thompson (CT), D Sell (DS).

Invited: T. Pottage (TP),

Minutes:

1. Welcome and Apologise for absence.

CL opened meeting. Apologises received from M.Billman.

2. Minutes of last meetings.

Prior to discussion on this item it was agreed that in future Board minutes would not be published. A report on actions would however, be available.

Minor wording amendment to previous minutes which were then agreed.

3. Matters Arising.

Confirmed that the single room supplement to be sent to TW by JG.

It was confirmed that participation payment for Tokyo would be sent to the WKF bank account as per normal.

Payment of squad bags outstanding. - Action CL to liaise with TW.

Proposal made that the board pay for squad bags and invoice TW. Agreed.

4. Sponsorship.

Item discussed AVA to supply Adidas Gi's to squad and Kumite equipment at a cost of a stall at the 2008 BKF championships.

5. Job description for National Coach & Chief Referee.

The Job description for both National Coach and Chief Referee would not now include mention of a 5th Dan requirement, but would include child protection issues and satisfactory CRB checks. Action – JG.

The current Chief Referee, Mr. T. Pottage, was invited to the meeting and asked that the Board consider some financial assistance toward his trip to Japan.



Mr. Pottage requested that the Board consider what remuneration would be attached to the position of Chief Referee being currently advertised.

Facemasks and Referee certificates discussed with TP. Facemasks are a matter of fact but not yet available and deferred. TP to design Referees/Judges certificates for presentation to the board.

TP to liaise with J Long regarding proposed EKF regional events. - Action TP.

TP left the meeting.

In TP's absence, the board discussed the question of financial assistance for his Tokyo trip. The board agreed to TP's request of financial assistance. £1300 was agreed for the Tokyo trip.

With regard to the addition of a wage for the advertised position of Chief Referee, it was agreed that the board first formulate a budget for 2009, and then make an offer of a remuneration package that would be financially feasible.

TP returned to the meeting and was advised of both the financial assistance offer, which he accepted, and the matter of remuneration for the future Chief Referee's position.

6. Recognition of Grades (Dan grade register).

JG'S Dan Grade Register was accepted. The EKF Dan Grade certificates are to be produced and presented to the board for ratification. - Action JG.

7. CRB Checks.

JG reported that the process would take approximately another 6-8 weeks. This has been outstanding since June 08. Costs for CRB checks agreed.

8. Finances – EKF Bank account situation and balance.

JG reported that the bank account had still not been changed. It was agreed there be a 4 week time limit where the board would seek another bank to provide the service as this item had been outstanding since June 08.

A balance update was provided by JG.

9. Licence Returns.

This item was discussed at some length, and concern was express by all over the level of returns made so far. A message would go on the web regarding this.



10. Association Insurance.

JG gave a comprehensive update and report on the question of insurance.

11. Coaching.

AG proposed that the board issue an EKF certificate to all who required them and met the criteria for one. – Action AG to send the design to JG who will arrange to have them printed.

12. AOB.

LC opened the debate regarding an ongoing complaint. This matter would be dealt with by AG and LC. – Action AG and LC.

LC gave a brief update on Child Protection issues.

MD asked that JG pay the current membership fee to the BKF, this AG agreed to do. – Action JG to pay BKF membership fee.

JG informed the Board that the CCPR had been in contact with him and that the membership was in hand. – Action JG to pursue.

JG asked the Board to consider membership of the Society for Sport and Law. LC proposed and JG seconded and the Board agreed to subscribe to this, at a cost of approximately £150.

TD gave an update on the forthcoming matches to be held in both Belgium and France. These were seen as good warm up events for the World Championships in Japan, in November of this year.

MD suggested a “Finance Committee” be formed in order to begin work on a budget for the year 2009. It was agreed that this would consist of JG, JDB and AG. They will produce a draft report for the next Board meeting.

MD gave an update on the EKF Disciplinary Code, which was currently in the hands of the legal expert and the matter was deferred to the next meeting.

MD gave a report on a meeting with EDEXCEL at their offices. This was in relation to BTEC. The board agree to invite them to a meeting for further discussion.

13. Next Meeting.

Date and time of next meeting to be arranged.

Meeting closed.