

MINUTES
BOARD MEETING
July 2010
FORREST GATE POLICE STATION.

PRESENT

C.Lindley, M.Dinsdale, M.Billman, A.Genery, J.Moreton, S.Copeland, M.Symmonds, T.Donovan O.B.E, C.Thompson

The President stated he had received the resignation of Terry Pottage, who said he was leaving to spend more with his group KenYuKai. The President accepted his resignation, and it was unanimously agreed to ask Kevin Barrett to join the Board as he received the highest number of votes at the AGM.

1. ACCURACY OF MINUTES -30/06/2010. Previously agreed via email.

2. MATTERS ARISING – 30/06/2010.

TD – He had spoken to Wayne Otto, who confirmed he could not travel with Natalie Williams to China due to a passport issue.

TD – Stated he had discussed with **WO** comments raised with the Board concerning man-management issues. **TD** felt nothing was intentional, merely the way **WO** came across

CT – Stated that the Dan grade register was up and running, and said he would like to see it used more. **CT** to draft a letter the H.O.A reminding them of the register.

A discussion took place as to placing the register on the website. It was felt this could not be done due to Data protection, particularly with under 18's.

CL – Stated that Debbie Sell has requested a pay increase..

It was agreed to draw up a Job Description for Admin Officer on a contract basis. **DS** to be consulted on what the job entails. **MD** to liaise with **DS**

Prop MD, 2nd TD. For – 4, Against 3, Abstain 1

3. DRAFT M & A's

SC – Stated he had emailed a draft M & A's document to the Board the previous day. The points in bold type were those that were, or potentially contentious. They had been highlighted for the Boards comments and suggestions.

SC also stated that a finished document needed to be sent ready for a meeting, and this document needed to be a balance between demands of the members and those of the Board.

SC – Stated that this should be done by the end of August ready for an EGM by the end of September.

The Board agreed to read the draft M & A's and report to SC by 9th August.

4. EKF STRUCTURE.

AG reported that he had spoken with Willie Thomas who was, as agreed, working on Regionalisation for the EKF. A report should be available by the end of August.

AG stated that the Club membership document was almost complete. The only outstanding area was the fee for application.

After a discussion it was agreed unanimously to charge an application fee of £100.00 for club membership.

AG to get the current application pack from DS and modify to suit the Club application.

5. EKF MARKETING

AG had been discussing ways to market the EKF with 2 of his students who have experts in this area.

A discussion document had been produced by Simon Walker and previously emailed to the Board for consideration.

The following recommendations were out to the Board.

5.1 To create an Official EKF Facebook page / group

1 Prop AG, 2nd MD, For 7, against 1

5.2 To create an Official EKF Twitter account.

Prop AG, 2nd MD, For 7, against 1

5.3 To create an action plan for marketing the EKF, to include interviews with TD to be sent to various magazine. This also included making the most of Natalie Williams being selected for the World Combat Games

Prop AG, 2nd MD, Unanimously agreed.

5.4 Simon Walker had suggested EKF offer to meet dissident groups to discuss the future of English Karate. The invite would coincide with a web statement and a press release before the other groups have had chance to reply. Such a move would be aimed at the dissident group's members rather than the group heads.

I was agreed to come up with a plan of action for such a meeting.

A report would be given to the next meeting.

Prop AG, 2nd MD, Unanimously agreed.

6, EKF. LOGO, BADGE AND SPONSORSHIP.

The above were taken together as they were related items.

Further to recent discussions arising from a website issues.

A discussion then followed as to ownership of the site.
It was unanimously agreed to wait until October to discuss the logo issues..

TD tabled some sample badges which could be used in the future for the England squad.
Again this will be discussed.

MB stated that Budo-Nord were still interested in supplying the England team with equipment. He stated that Budo-Nord would need time to organise logos and equipment to supply the team for the Junior Europeans in at the beginning of 2011.

It was unanimously agreed to speak with Budo-Nord after the World Championships.

7. WEBSITE OWNERSHIP.

JM stated that he had spoken to Jel, (Jelinet).

As Jel was leaving the position of webmaster **JM** confirmed that Jel had handed over ownership of the website to the EKF.

9. ACCOUNTS UPDATE

MD proposed a vote of thanks to **JM** for his work on the accounts.

2nd CL, Unanimously agreed.

SC asked to what extent has a fall in membership affected income.

JM stated that he was in the process of producing graphs to highlight patterns and trends within the income.

JM stated that some groups were allowed to receive a block of numbers and pay as they were sold.

CT stated that he had a block of 500 and paid as he used them, but would change to the normal procedure when he had finished the block of numbers.

MD suggested that groups who have a block of 500 be allowed to use their existing numbers then adopt the system used within EKF

It was proposed that all EKF groups use the same system of buying license chits.

Prop JM, 2nd MD, Agreed Unanimously.

A discussion took place regarding the current EKF license chits.

TD felt they were too small and difficult to write on, which may be a reason why some did not use them.

It was agreed to have some bigger chits made which are easier to use.

JM to come to the next meeting with a design.

10. WEBSITE ARCHIVING

JM stated that the issue over ownership over articles on the website had been resolved. The ownership and use of the logo on the website was still ongoing..

MD stated he would speak to parties concerned.

11. INSURANCE UPDATE

JM stated that discussions were ongoing with TL Solutions to obtain a quote for group insurance for the EKF.

JM continued that **Mark Sell** was talking to TL Solutions but as yet had not replied back to him

MD to contact **M Sell** for an update

JM stated that so far EKF has only sold 800 insurances.

A discussion followed, and the feeling was EKF should negotiate a very good rate and include this in the cost of a license

12. CLOSED SQUAD SESSIONS

JM stated that there had been numerous complaints from parents who were not allowed to watch their children at Squad sessions.

A discussion followed with the feeling that parents should be allowed to watch, but must follow a code of conduct and must not disrupt the smooth running of the session.

It was stated that some of the problems were due to the facilities. **AG, MS, JM SC** were to enquire as to alternative venues.

It was proposed to allow parents to spectate at Squad sessions.

Prop CT, 2nd MS, Unanimously agreed.

CL to contact **DS** and **WO**

13. SQUAD TRAVEL

JM stated that he felt parent and athletes should be able to travel on the same flight to overseas events. The present Athlete's Charter did not allow this.

Prop JM, 2nd MD, Unanimously agreed

A discussion followed concerning parental access to athletes during the event and at the team hotel.

It was agreed to continue with the current guidelines where parents must access athlete via the H.O.D or appointed EKF Chaperone.

CL to look at the Athletes Charter.

14. A.O.B.

14.1 Head of Delegation for World Championships, October.

CL was attending as EKF President so could not be H.O.D

Ticky Donovan was proposed as H.O.D

Prop SC, 2nd MB, Unanimously agreed

15.2 WKF COMPETITION PROGRAMME.

It was agreed to purchase the WKF Competition software.

It was felt this would save time in organising competitions, would make the EKF more professional and allow entries on the day of the event.

The cost is £300.00

Prop MB, 2nd SC, Unanimously agreed

15.3. Solicitor. MB stated that the Solicitor would still like to attend a meeting to introduce himself.

15.4. MB. MB stated he would not be able to attend meeting until the end of the year due to health.

15.5 Athlete Representative

It was proposed that a representative from the Squad attend Board meeting to listen and report back to the athletes.

MD suggested Natalie Williams, however the feeling was that the athletes should choose the representative.

Prop MD, 2nd MB, For 6 Against 4

SC to liaise with the A Squad

15.6 WKU

MD stated that the license figures indicated an association was holding back.

It was proposed that M Sell writes to the association regarding this issue

Prop MD, 2nd MB, For 8, Against 1

SC stated we should look at other groups who were not registering all members, and the EKF should ultimately move towards PR

15.7 WKF EQUIPMENT

MD reported he had emailed the Board with a letter from the WKF, who wished to apply to the EU, stating that Karate protective equipment should be exempt from EU Directive covering Combat sports.

MD asked the Board to give CL their agreement to write to the WKF stating England were backing the WKF campaign.

This was unanimously agreed.

15.8. AMA BUNDLE

MB stated that he had been given permission to show the Board the Bundle of information and photographs used in the DT against the AMA.

The document was tabled.

15.9 KARATE KID

TD stated that he and **WO** had attended the premier of the Karate Kid 3 film.

TD stated that EKF members had put on an excellent demonstration which had been very well received.

15.10. EKF PHONE

JM asked if EKF were to provide a phone line for Debbie Sell.

MD said he look into a 0845 number.

MS asked if we could supply a mobile phone as part of Debbie Sell's employment package.

CL asked **MS** to look into the possibility of a contract phone. **MS** agreed

15.11 EMAIL REGULATOR

Debbie Sell had asked if she could be the email regulator when the new webmaster was in position.

This was a role she was already performed on behalf of the EKF.

Meeting concluded, next meeting to be confirmed.