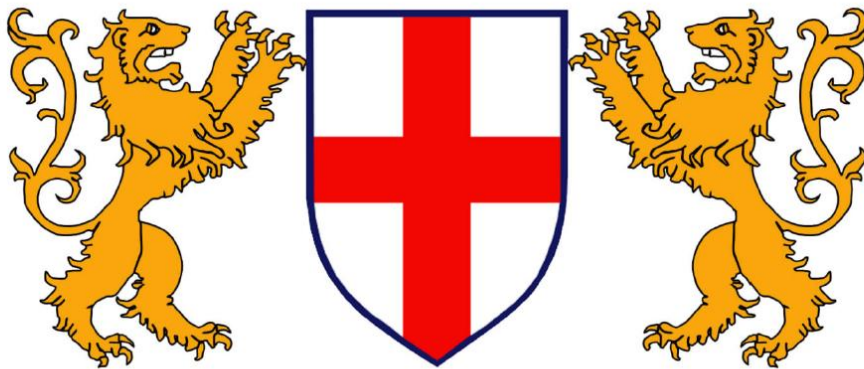


# English Karate Federation

**ENGLISH KARATE**



**FEDERATION**

**Application Pack**

**A Guide for New Member Applicants**

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## Welcome

Dear Applicant,

First and foremost, thank you for considering the **English Karate Federation** to help you with the needs of your students.

This information pack provides you with important information on the services offered to all members of the EKF and how we can support you, your association and your members in the many and varied aspects of Karate. Towards the rear of the document you will find a Membership Application which can be completed and returned to us.

The EKF is set up as a limited company registered with Companies House. The EKF has a democratically elected leadership board renewable biannually (every 2 years) and every four years for the position of President. The elected EKF Management Board takes its responsibilities very seriously and will always strive to provide a service that is second to none.

We have specialist departments and programmes, such as registrations, refereeing, coaching and coach education programme and the national squad.

The English Karate Federation has a complete set of policies defined and in place to support the governance of Karate within England. The federation also have a very successful Refereeing and Officials training and development programme in place developed by the EKF Chief Referee. Another popular and successful Coach Education and Instructor Qualification programme has been established by the EKF Coaching director whilst an Athlete Training and Development programme from grass roots to national squad level has been established by the EKF National Coach.

Each year we hold a National Championships where our best Association representatives can enter and compete for the coveted title of English Champion and also be considered for selection to the National Squad.

The English Karate Federation website [www.englishkaratefederation.com](http://www.englishkaratefederation.com) continues to be one of the most popular Karate related websites throughout the world. The website averages some 500 unique visitors per day with 4,000+ page views per day of information viewed by those visiting. The EKF website is updated almost every day; it is the definitive guide to EKF and WKF events in England. The calendar page gives details of dozens of competitions and grass roots courses and receives some 3,000 visits every month, proving an excellent way to advertise events. There are also details of 100s of clubs and with over 1,000 searches for clubs every month, the EKF must undoubtedly generate new students for members. Guides on such topics as coaching, child protection and risk management are published for the benefit of members. The website is one of the biggest sites among the WKF member countries which clearly demonstrates the support the federation enjoys.

**Membership is open to Associations who agree to abide by the rules and regulations of the EKF with a 'Head of Association' of 3<sup>rd</sup> Dan or above as a requirement.**

Please feel free to contact us at the EKF at any time should you have any concerns or queries In the future, your comments will be dealt with quickly and effectively. Full contact details can be found in this booklet.

We hope this information booklet proves useful.

## Who are the EKF

### Current board members of the English Karate Federation:

- **Mick Billman** – President
- **John Debono** – Vice President
- **Michael Dinsdale** – WKF Representative
- **Chris Thompson** – Director Technical Committee
- **Anthony Kirkby** – Director
- **Billy Brennan**– Squad Manager/Director
- **Eve Whitaker**– Sponsorship/Director
- **Tony Utting** – Compliance officer/Director

### Support staff of the English Karate Federation:

- **D Pack, P Newby** – National Kumite Squad Coach(s)
- **J Mottram, A Sell** – National Kata Coach(s)
- **Dale Gamble** – Chief Referee
- **Debbie Sell** – Administration
- **Jel Legg** – Web design and maintenance
- **Mike O'Brien** – Treasurer
- **Selina Utting** – Registration Officer
- **Mark Fretwell** – Child Protection Officer
- **Kate Karwacinski** – Athlete Liaison

### The English Karate Federation Recognition:

- Members of the **British Karate Federation**
- Members of the **European Karate Federation**
- Members of the **World Karate Federation** (The World Karate Federation (WKF) is in turn recognised by the **International Olympic Committee** (IOC) as the only officially world recognised organisation for Karate.)
- The English Karate Federation has strong links with the Welsh Karate Governing Body, Scottish Karate Governing Body and Northern Ireland Karate Board, all of whom are recognised by and are members of the British Karate Federation

### The English Karate Federation is registered with:

- Sport and Recreational Alliance

## Membership Services

### Membership benefits of the EKF available to all members

- **Membership and recognition of World, European, British and English Karate Federations –**  
WKF is the only world Karate federation recognised by the Olympic Committee with the BKF recognised by the British Olympic Committee.
- **Eligibility to many WKF sanctioned International competitions –**  
Many WKF sanctioned competitions are only available to WKF national federation members, in England this is the EKF.
- **Association Courses and Competitions advertised on EKF website –**  
Generate more interest and exposure with a wider audience.
- **Association listing on EKF website –**  
Recognition of Association member status.
- **Association ‘Find a Club’ listing on EKF website –**  
Search capability for general public to locate clubs close to their location generating more grass roots participation.
- **Eligibility to enter squad / team into prestigious Junior and Senior English Karate Federation (EKF) National Championships –**  
Association enters individuals and teams into national championships.
- **Eligibility to enter squad / team into prestigious Junior and Senior British Karate Federation (BKF) National Championships –**  
Association enters individuals and teams into national championships.
- **Access to National Squad programmes –**  
Conducted by the National Kumite Coach(s) and the National Kata Coach(s).
- **Access to Regional Programmes –**  
Regional Programme and access to squad training
- **Access to National and International Referees and officials qualification programmes –**  
Organised by WKF and EKF Chief Referee allowing, individuals to progress through coaching and refereeing programmes up to World level.
- **Access to competition/ tatami coach accreditation course (learn to coach for competitions) –**  
Courses for athlete coaches usually run along side the referee training programmes.
- **Access to ‘instructor coaching’ programme –**

EKF Coaching assessment and award programme available to all instructors. Final details of this award are currently being finalised and will be available in due course.

- **Recognition of grades and abilities –**  
Dan Grades recognised by the Governing Body, often a requirement for many council run premises.
- **Access to Dan Grade register –**  
The EKF's central register of Dan Grades.
- **Access to Technical Grading panel –**  
Facility to attain a higher Dan Grade, where current grading opportunities are restricted, usually for 4th Dan and above.
- **Advice, Guidance and Access to Photography Policy and Child Protection template policies –**  
Child Protection policies including photo policy strictly adhered to protecting the EKF's younger members.
- **Advice, Guidance and access to template policies for Risk Management.**  
Risk assessment guidance often a requirement for many council run premises.
- **Personal Accident Insurance worldwide cover –**  
Competitive rates secured by the EKF and available as an option to individual registration.
- **Instructors Personal Indemnity Insurance –**  
Competitive rates secured by the EKF and available as an option for all instructors.
- **Openness and transparency -**  
All information available for scrutiny via the EKF website, newsletters, email information minutes and meetings.

## **EKF Contacts**

### **General Business and Enquiries**

EKF Ltd, PO Box 4422, Hornchurch RM12 9FD.  
07717 454 669  
[admin@englishkaratefederation.com](mailto:admin@englishkaratefederation.com)

### **Treasury**

Mike O'Brien  
[treasurer@englishkaratefederation.com](mailto:treasurer@englishkaratefederation.com)

### **Coaching**

[coaching@englishkaratefederation.com](mailto:coaching@englishkaratefederation.com)

### **Dan Grades**

Chris Thompson  
[cthompson1@btconnect.com](mailto:cthompson1@btconnect.com)

### **Chief Referee**

Dale Gamble  
[chief-referee@englishkaratefederation.com](mailto:chief-referee@englishkaratefederation.com)

### **Technical Grading Panel**

Chris Thompson  
[cthompson1@btconnect.com](mailto:cthompson1@btconnect.com)

### **Lead Child Protection Officer**

Mark Fretwell  
[cpo@englishkaratefederation.com](mailto:cpo@englishkaratefederation.com)

### **Registrations and Insurance**

Selina Utting  
[registration@englishkaratefederation.com](mailto:registration@englishkaratefederation.com)

### **Sponsorship**

Eve Whitaker  
[Sponsorship@englishkaratefederation.com](mailto:Sponsorship@englishkaratefederation.com)

### **Coaching emails:**

Please see website contact page for up to date emails.

## EKF Registration System

**Details of the registrations system in operation within the English Karate Federation is provided here.**

Registration slips are obtained from the EKF and are distributed to each member student through their association on an annual basis. Each registration slip has a unique number as this is the students EKF registration number which allows the student to avail themselves of any of the many EKF services.

Registration Returns from the Associations are sent to the EKF office every month detailing any new students registered the preceding month or any students renewing.

**All associations must register all their members with the EKF.**

### Registration Slips

The cost for Registration works out at **£3.00** per person. Registrations slips are purchased in advance, these are available in packs of 50 and are available by contacting the EKF Registration Officer.

The purpose of registering with the EKF is to aid the EKF to provide the services to its members and also provide statistical information to a variety of authorities, and to maintain a register of members which will not be disclosed other than to official sources when requested (i.e. Police or courts etc).

### Registration Returns

The EKF Registration Returns form **MUST** be completed by 10<sup>th</sup> of the following month and returned to the EKF. Nil returns for any month must also be returned.

For the avoidance of doubt, any individual who holds an EKF membership slip, but has not been registered with EKF, will not be allowed to participate in any EKF event.

**NO REGISTRATION – NO ENTRY.**

Registration slips can be obtained from:

**Selina Utting: [registration@englishkaratefederation.com](mailto:registration@englishkaratefederation.com)**

### ENGLISH KARATE FEDERATION MEMBER'S REGISTRATION

Association Initials \_\_\_\_\_  
Registration No: **105167** /08  
**Member's Details**  
Title: (Mr/Mrs/Ms) \_\_\_\_\_  
First Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
Address: \_\_\_\_\_  
Town: \_\_\_\_\_  
County: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_ Expires: \_\_\_\_\_  
Junior  Senior  Grade: \_\_\_\_\_

*Karate - without fear or favour*

**If you do not have one of these (above) or a valid EKF number, you are not in membership of the EKF.**

*After January 31st 2009, if you cannot produce one of these, you will not be able to enjoy ANY of the benefits of membership e.g. squad training, selections, international events or any EKF sanctioned tournaments.*

*Anyone in any doubt can check with the **membership secretary**, who maintains the register of members.*



## Insurances

It is a requirement that all students and instructors have insurance in order to participate in Karate. The EKF offers two types of insurance, Members Personal Accident Insurance, and Instructors Professional Indemnity Insurance. EKF insurance cover is currently being updated, details of which will be available in due course.

### Members Personal Accident Insurance

Members Personal Accident Insurance is available to EKF registered members and can be purchased in conjunction with the returned **Registration Returns form**. Insurance is provided through Sportscover Europe Ltd at a cost of **£2.20** per member.

Personal Accident Cover Summary is available from the EKF website:  
[www.englishkaratefederation.com/documents/](http://www.englishkaratefederation.com/documents/)

### Instructors Professional Indemnity Insurance

Professional Indemnity Insurance is currently being reviewed and more information will be available shortly.

## Membership Applications

The EKF offers two levels of EKF membership:

- **EKF Association Membership**  
For more details [Click here »](#)
- **EKF Club Membership**  
For more details [Click here »](#)

### EKF Membership Applications

ALL new applications for membership & Payment must be submitted via the EKF application link which, upon receipt, will be submitted to the board for consideration.