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Minutes of the Meeting 5th November 2016

Venue: Leicester Arena

Present: M Billman President, P Consterdine VP, M Dinsdale (WKF), Billy Brennan, Les Carr, Tony Utting

Apologies: P Simmons, A Kirby, C Thompson.

Invited: Dale Gamble, Mike O'Brien
Minutes taken by D Sell

Welcome by the President

M Billman welcomed everyone. The meeting was declared quorate and minutes of previous meeting agreed.

1. **New members of the board**

Tony Utting and Les Carr had been co-opted on to the board and were welcomed by all.

2. **Presentation by M Heggerty FBT Europe Ltd**

Mike Heggerty gave a presentation on possible sponsorship and an online shop in conjunction with the EKF. Directors are to discuss this further at the next meeting.

3. **New National Venue**

Leicester National arena is a new build and centrally located. After looking at the venue and its facilities and discussing costs, PC proposed for the EKF to use Leicester Arena for EKF Championships and as a possible venue as a centre of excellence, with a commitment of possibly 4-5 years. MB seconded the proposal and all agreed.

4. **Commonwealth Karate Federation/Games**

It was discussed that the EKF should have further contact with the Commonwealth Karate Federation and with the Commonwealth Games. It was proposed by BB that we send a team to the Commonwealth Karate Federation Games 30-8-17 to 4 -9-17. Seconded by PC. All agreed.

5. **David Inman**

David Inman was congratulated on his appointment to the WKF Medical Commission.

6. **MAI Publication**

It was discussed as to the EKF sending in reports and adverts to the MAI. The EKF to have a journalist send in reports on EKFs participation at WKF European/World events etc. An advert to recruit a journalist is to be created. Proposed by PC Seconded by LC. All agreed.

7. **Contracts**

It was agreed that TU would look at composing an advert template to accompany the Terms of Business and Services Level Agreements rather than 'Job Descriptions'.

8. **Payments to coaching staff.**

DS to send a list to Directors as to which coaches are attending training sessions. Payments to Assistant National Coaches, Regional Coaches & their assistants, Youth kata Coach & assistant discussed and agreed. All kumite invoices to be sent to WT to be forwarded to Paul Simmons for verification. Kata invoices to be sent to Paul Simmons for verification. Payments to coaches will only be accepted if received from Paul Simmons. All heads of regions, Youth Kata and National Coach to submit a report on each training session to Paul Simmons for the board's info. All new coaching initiatives are to be sent to the board for consideration.

9. **Association/Club voting rights**

A committee is to be formed involving BB, TU & PC, to review rights of Associations and clubs. TU Proposed BB seconded. All agreed.

10. **Treasurers Report**

The Treasurer gave a positive update on the EKF account
The Treasurer spoke about Sport80, an online system. MOB to invite Sport80 to meet with the board.
If a mistake has been made by an athlete regarding payments for training sessions, then a credit note will now be issued rather than a refund.

11. **Report – Paul Simmons, World Championships**

The board had received a report, and a copy is to be sent to DS & MOB
It was also agreed that any additional coaching staff requests or coaching programmes be sent to the board first to be agreed before being implemented.

12. **Dale Gamble – Chief Referee**

Dale Gamble reported to the board on the recent World Championships in Linz and the referees who attended.
Dale is to liaise with referees regarding competition attendance. A cost and budget report was given to the board.
Categories for the Nationals were discussed with a further review to take place asap.

13. **AOB**

The website is to be reviewed. DS to liaise with MS and JL on website information.
Board agreed to f/b live stream where possible. DS to live stream EKF Youth Kata and possibly, kumite sessions.
Coaches attending World / European events to do daily competition reports for the EKF Website. These are to be sent to either HOD or Admin.
A request is to be put on the website for HOA's to ensure their emails/contact details are up to date.
A Reminder is to be sent out regarding the EKF Social Media policy.
The Code of Conduct for coaches to be discussed at a later meeting.

The Meeting was concluded
The next meeting TBA for December.