



ENGLISH KARATE FEDERATION BOARD MEETING

Venue: Ponds Forge Leisure Centre

Address: Sheaf Street, Sheffield, S1 2BP

Sunday 26 June 2011 @ 11.30 am

<p>Present: President - Carl Lindley, Vice President - Andrew Genery, Company Secretary - John De Bono, Treasurer - John Moreton, Directors - Steve Coupland, Mark Symonds, Chris Thompson, Kevin Barrett, Dale Gamble (invited) & Willie Thomas (invited).</p>		
<p>Apologies sent: Ticky Donovan OBE, WKF Rep - Michael Dinsdale</p>		
<p>Minutes taken by John De Bono</p>		<i>Actions</i>
	<p>DS has given JM a letter of complaint (Paul Conroy) regarding the cancelled squad selections and an invoice. JM passed over to the Company Secretary who gave it to the President to action, as he has had a number of complaints to address.</p> <p>Actions from meeting 14.05.2011. Chikara have now been contacted and they have signed off the copyright, so now the logo has been transferred to the EKF and now belongs' to the EKF. EKF paid Chikara £500.</p> <p>Jon Mottram £50 fee as Kata Coach, JDB asked if he can claim mileage of 0.26p per mile. The last selection was in Ripon with a round trip of 400miles. The Board refused as Jon Mottram had previously agreed to the £50 per session. JM said the position elevates his earning power.</p> <p>CL: Is it appropriate that the National Kata Coach works under the NC, JDB felt that they should be separate. MS: proposed CL's idea seconded by JM.</p> <p>Discussion took place regarding the position of NC manager. CL felt that it was not appropriate for AG to be the line manager and VP. Also JM felt</p>	



that there could be an issue as AG was a good friend of WT. AG felt very strongly and said that he would resign as VP and stay as line manager for the NC and Chief Referee, when JDB was put forward as NC Line Manager and a vote called without any consultation with AG or indeed without asking AG if he wished to stand down or was happy to continue as NC Line Manager. CL; It is well known and documented that there is a friendship between AG and WT. It was agreed that AG would stay as line manager and see how things work out. It was also discussed who will be in the selection process regarding senior male kata if Jon M is selecting and whether the NC should oversee. Also if he should report back to the NC on kata selections. To discuss at the next meeting.

BudoNord: There was some discussion regarding BudoNord and a presentation to invite them over. There was an offer on the table from Cimac. JM asked if JDB will look into the sponsorship as he is CS.

[AG proposed that the minutes were accurate, seconded by MS.](#)

Actions from 15.05.2011.

JDB has sent all the relevant paperwork to Companies House.

CT has drafted the Dan Grade Register, only two Directors had still not sent theirs in, once CT has these he will ask all Associations to send them in, these will then go on the EKF web site. SC: These have to be over 18's and a policy that they know that they are buying into. CT felt that once the board have declared theirs, that approx. 60% of Associations would submit their registers of black belts. CL: that we need to ensure standards with this register. So if a first Dan on the register, after two years goes for their second Dan we can check that they have been registered for that time with the EKF.

[AG proposed that the minutes were accurate, seconded by MS.](#)

JDB to speak to BudoNord, Cimac and Adidas.



3	<p>Agenda:</p> <p>The President spoke in great detail about Board discussion being disclosed to people outside the Board. Explaining that he was very unhappy and one example was the regarding the issue about NC, where others were informed before CL had a chance to speak to WO & WT personally. CL said “We are a leaking ship” and the Board is being undermined. After a long heated discussion, it was agreed to have a ten minute break.</p>	
4	<p>CRB: The forms have been sent and we are just waiting for confirmation to appoint MS as CRB officer.</p>	
5	<p>Registration officer-Admin:</p> <p>KB has been given an envelope with all the outstanding licence returns from DS, KB was going to use a similar format to what his own Association uses. KB is working with JM to get a database up and running asap. He felt that an Excel format would be easier to transfer to Access database system. It was felt that it would be better and quicker to set up a new PO Box for registration; KB proposed that he is happy to use his own personal address for the returns. KB to look after the instructor and member to member insurance only. Debbie obtains quotes for directors, squad travel and squad general insurance. Debbie also contacts them about change of directors and officers to add JDB and remove MB.</p> <p>SC stated that it was requested at an earlier meeting for DS to write up a job description of what she does, as EKF admin officer. This has not happened yet. It was also mentioned that her salary has now gone up to £420 per month plus £20 for telephone expenses.</p> <ul style="list-style-type: none"> • The meeting was interrupted by PC, as there was an issue in the 	<p>KB to put a message on the EKF web site regarding new change of address for licence returns.</p> <p>CL to speak to MD, regarding DS job description.</p>



	<p>arena. The referees refused to referee the 14-15 year olds who were moving up a group as they would have to fight without face masks. As this was not WKF approved for them to move up a category, it was agreed to refund at least 60 competitors approx. £900. This will eat up a big portion of the profits, but in view of H&S it was thought best practice to refund the money.</p>	
BKF	<p>CL: Feedback to the Board, regarding the BKF meeting that took place yesterday (Saturday).</p>	
6	<p>Ties: Dale showed the Board a tie which would be used as the official EKF tie. It was agreed to let Referees and officials have the ties for £10 and others for £15 plus pp. JDB asked if it could be made 2” longer and slightly wider with extra wadding as it was too thin.</p>	
7	<p>Child Protection-Safeguarding training. SC explained that he can use a company called Kidscape to run the course. It will cost £500 for the training, £50 for the trainer and £50 room hire. It would be feasible to have up to 30 people doing a Level 1 Intro to Safeguarding. They will have to have a CRB as well. If each Association sends two people the first one will be free and the second will be charged at £25, with lunch included. Three courses to be arranged over the regions to accommodate everyone. CP Officers not to be the Chief Instructor of Associations.</p>	
8	<p>Risk Assessment: MS has a template to circulate to the board, Risk Assessments to be kept by Company Secretary.</p>	<p>MS: To circulate Risk Assessment template before next</p>



NC	<p>WT was invited to express his vision for the EKF.</p> <ol style="list-style-type: none">1.To have Regional Coaches.2.To be like building blocks.3.Building process and structure, club, Association, region, national.4.Selection, individual, championships, EKF and BKF.5.Assistant National Coaches to be Paul Newby (also regional) and Greg Francis senior Midlands regional.6. To hold Regional Championships, but these will be team only.7. Short term: Regional in September, to put out the structure so people know what they are working to.8. Juniors have a good squad for the Worlds.9. Seniors to get the old boys back e.g. R. Daniels, D. Pack and C. Burke to inspire the younger fighters.10. Squad selections to take into account the results from the BKF, 75% of the winners will be on the plane to Malaysia.11. Assistant coaches to enrol on the coaching programme and to be registered as EKF coaches by AG.12. WT to honour the selections for 10 July and asked if there was a venue already booked.13. Squad members must be registered beforehand and not just turn up randomly on the day of selection.14. WT said that he would still like to use DS as admin on the day of selections.15. WT also stated that the kumite squad will be picked on the day of the selections the 10 July which has now been moved to the 17 July, as he already had a good idea who he would be taking.	meeting
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16. WT wants the squad to pay the fees quarterly up front for squad training.

What are WT expectations for the squad? There are two goals.

1. Participation and attendance to increase in the National squads.
2. Medals/Worlds/European levels. WT went to the Senior European, there was no motivation in Zurich and no mojo from the squad. Men's team did not even get a single point in four fights. WT felt that no seniors would medal at the moment.

WT wants fund raising e.g. kickathon, with each region raising money and to be more of a family atmosphere. This to be once a year. WT said that he will make mistakes, but will do more right than make mistakes. WT to oversee coaches and not micro manage. Coaches to write reports to WT, so WT can manage them. WT to oversee and work with JM on kata. WT to write a short who I am for the web, which the board will approve. WT wants a 12 month contract, but was told that it will be reviewed after 6 months. CL; expressed that WT should not promote his outside interests, as this was not good for the EKF.

Meeting closed at 16.30 date of next meeting to be confirmed by CL at Forest Gate.