



**KARATE 2020**  
CANDIDATE SPORT

Supports  
the Karate bid

**ENGLISH KARATE FEDERATION BOARD MEETING**

**Venue: Theobalds Park Hotel**

**Address: Lieutenant Ellis Way Cheshunt  
Herts EN7 5HW**

**Sunday 28 October 2012 @ 11.00 am**

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| <b>Present: President</b> - Carl Lindley , <b>Company Secretary</b> - John De Bono, <b>Treasurer</b> – Ticky Donovan OBE , <b>Directors</b> -, Steve Coupland, Mark Symonds, Chris Thompson<br><b>WKF Rep</b> - Michael Dinsdale; |  | (SC arrived 13.10)   |
| <b>Apologies sent: Vice President</b> - Andrew Genery,  |  |  |
| Minutes taken by John De Bono   |  | <i>Actions</i>   |
|   | Meeting started at 11.00<br>Minutes were read and agreed by the Board from the meeting that took place on Sunday 30 September 2012, signed off by the President.<br><br><i>Actions from meeting 30.09.12</i>   |  |
| 3   | CL to send out the new EKF structure and organisation chart which he has put together; discuss areas and who will manage what areas.   | Deferred to next meeting.  |
| 7   | <b><u>Associations licence returns:</u></b><br>CL to liaise with KB, regarding sending a warning letter to Associations on returns. If Association members don't send in any returns in 6 months they will be suspended for three months. It will be reviewed after a further three months and students can't compete until Association conform. | CL to send draft version of message for Board approval, before being sent out to HoAs and web. |
| 9   | <b><u>Finance Committee:</u></b><br>JM & KB no longer want to be on the Finance Committee<br>CL; to ask committee to put together a plan to submit for the next meeting.   | Deferred to next meeting.  |
| 10  | <b>AOB:</b><br><br><b><u>Future Competitions for 2013:</u></b><br>1. The EKF National on 20-21 April 2013.   | SC to tell PC that we are now using Ponds Forge  |

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| <p>3</p> <p>4</p> <p>5</p> | <p>EKF International Open in October to be the Excel Centre.<br/>SC to get quotes by the next meeting.</p> <p style="text-align: center;"><u>New agenda items 28.10.2012</u></p> <p><u>Finance Committee update:</u><br/>Full report deferred to next meeting.</p> <ul style="list-style-type: none"> <li><u>Treasurer, Registrations and CRB updates:</u><br/>TD as the new Treasurer will start writing out cheques from 01.11.12, this way he can keep an audit trail of cheques that he has issued. Accounts need to be audited to submit to Companies House for the last Financial year 01.04.2011 - 31.03.12.<br/>JDB (John De Bono) offered to be an additional signatory as he is located near TD, still waiting for bank to authorise. <p>CRBs; There were issues raised regarding HS charging VAT and not being VAT registered. It was agreed to put three independent names/companies forward on the EKF web site by SC. CL to write to HS and explain the position of him being the CRB officer and not being VAT registered. Also CL to speak to AG and get clarification on Harold S, regarding the coaching course he advertised. TD received a call from an instructor regarding an instructors qualification, is this the same one as HS is advertising.</p> <ul style="list-style-type: none"> <li><u>K IS ON THE WAY 2020 merchandise:</u><br/>It was agreed for SC to spend £500 on merchandise to promote the K IS ON THE WAY, then distribute to all members.</li> </ul> </li></ul> | <p>for Nationals.<br/>SC to get a quote on venue.</p> <p>Full report deferred to next meeting</p> <p>Accounts to be audited and sent to Companies House by end Nov 12.</p> <p>CL to write to HS to inform him that his CRB services are no longer required by the EKF.<br/>CL to speak to AG on HS coaching course.</p> <p>SC to relook at merchandise</p> |
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| 6 | <p><u>Tickets Paris:</u></p> <p>CL has now paid for the tickets for Paris these are 20 five day passes and not 20 per day tickets. CL to speak to the French Federation as to where to collect the tickets. CL paid bank transfer of €800 exchange rate of €1.23 plus £25 transfer comes to £675.</p> <p>Admin to email squad on a first come basis, EKF to charge £50 per squad member for a 5 day pass. CL to collect the money, before handing over tickets in Paris.</p>   | Admin to email squad & coaches.  |
| 7 | <p>On-going 21.9 violations);</p> <p>CL to write again to the association concerned,</p>   | CL to write to Association.  |
| 8 | <p>BKF 4 Nations in England.</p> <p>After a lengthy debate the Board agreed on a 70%-30% split to the EKF, proposed by CT, seconded by TD. CL to speak to Terry C.</p>   | CL to speak to TC.   |
| 9 | <p>CL to speak to TC regarding moving the date of the BKF Open as so not to clash with the EKF International Open.</p> <ul style="list-style-type: none"> <li>• <u>AOB:</u> <ol style="list-style-type: none"> <li>1. Sports Plan;<br/>CL to speak to AG, to complete the Sports Plan by December.</li> <li>2. JM to be invited to the next board meeting, to state case at the next board meeting on why he wants to return. Proposed CT seconded MS, carried by majority. Also MB was proposed to be co-opted on to the Board.</li> <li>3. Referee's programme deferred until next meeting.</li> </ol> </li> </ul> | <p>CL to speak to TC.</p> <p>CL to speak to AG.</p> <p>CL to speak to JM &amp; MB</p> <p>Defer to next meeting</p> |

4. MS: Venue hire;

The EKF are paying too much on squad venue hire, also some seem to be coaches own dojo's. To look at different cheaper venues, for the future.

5. CL to have a £1000 float for Paris. TD to issue cheque to CL.

**Date of next meeting:**

TBC (CL to confirm)

Meeting finished at 15.15

CL to write  
to WT