



## Meeting of the Board of Directors

Ponds Forge, Sheffield.

6<sup>th</sup> April 2008

**Present:** M.Dinsdale (MD) - Chair, L.Cutting (LC), D.Donovan OBE (TD), M.Billman (MB), A.Genery (AG), J.De Bono (JB), C.Thompson (CT).

**Apologies:** C.Lindley (CL), J.Gilliland (JG).

**Invited:** Terry Wingrove (TW), Billy Brennan (BB), Terry Pottage (TP).

**Minutes:** L.Cutting.

**1. Minutes of last meeting.**

Item deferred to next meeting.

**2. Finance report.**

Presented by JG. Action – JG to confirm Estonia amount set aside.

**3. Web page on EKF web site for Referee's.**

Agreed on Referee's web page on EKF website. Subsequent submissions for inclusion to be board sanctioned.

**4. Child Protection.**

Legal advice regarding LC running delivering the Safeguarding Children Workshop to EKF members had shown no legal implications. Proposed MD that LC be permitted to deliver workshop with no cost liability to the EKF, seconded AG and passed.

**5. Technical Committee.**

Presentation to the board for the need of a Technical committee by CT and TW. Decision on formation of Technical Committee deferred.

**6. Coaching documentation.**

Agreed unanimously to go on the EKF web site.

**Item 11** on the agenda was brought forward and to accept Association Coaching awards in the interim period agreed unanimously.

**7. Job Description for Coach and Chief Referee.**

TD raised point of confusion as to whether he was currently appointed as Chief National Coach. MB proposed and CT seconded that TD be officially recognised as National Coach agreed unanimously.



Attended Mr Terry Pottage (TP) and Mr Billy Brennan (BB).

It was affirmed for all officials of the EKF that all nominations of National Officials attending European or World events can only be submitted via the National Body and the National Body have sole contact, the Officials cannot do it. Payment of individual personal costs remains a matter of the individual and not that of the board. Action – Board will notify relevant personnel.

TP presented a brief and draft record book. Record book accepted by the board.

TP informed the board of his intention to introduce Junior Level Officials – 18-20 years old.

TP to liaise with LC on training aspects with regard to equity and safeguarding and protecting children and other vulnerable groups training.

TP indicated that of the 55 qualified Officials in England 48 had attended the event this weekend (EKF National Championships) and asked for consideration for officials expenses from surplus monies made. Action – Board to give consideration.

TP highlighted the poor attendance at the European championships, the quality of officials and again raised the issue of financing Officials. After discussion it was agreed TP prepare a programme of qualification and validation for National Officials including approved Safeguarding and protecting Children awareness and present it to the Board.

BB raised a matter regarding EKF attendance to the Commonwealth Karate Championship to be held in Edinburgh, the board reaffirmed its earlier decision not to attend but will reconsider if any new information is presented.

TP and BB thanked the board and left the meeting.

**8. Association Insurance.**

Updated report submitted previously to the board. Item deferred to next meeting as no further information available.

Directors Indemnity insurance required – Action MD to inform JG.

**9. New applications for membership.**

No information presented to board, item deferred. Action - J Gilliland to supply information.

**10. Welcome packs for new members.**

Item being dealt with by J Gilliland. Action – JG to supply information.

**11. Coaches.**

Instructors qualifications have run out (EKGB) see above **item 6**.



**12. Tasks outstanding to be divided out.**

Deferred to next meeting – Action consultation with JG.

**13. Discipline and Legal Commissions (DLC).**

Board agreed to deal with these two items direct.

- ♦ Association and individual placed under a 12 month probationary period for breach of WKF statute 21.9 – Action MD to compile letter.
- ♦ Individual complaint regarding alleged incident: Accepted incident dealt with appropriately at the time by National Coach. - Action MB to compose letter to individual outlining board decision.

**14. Complaint letter.**

Item resolved – No further action.

**15. Terry Pottage- Referee's.**

Item dealt with under **item 7**.

**16. Issue regarding TW and TP.**

Item dealt with under **item 14**.

**17. AOB.**

MD received slide show presentation from Joe Long regarding regional leagues. Action MD, MB, DD to discuss details with Joe Long.

Funds agreed for coach £740 and 13 athletes @ £100 towards cost of competing at international event. Proposed MB, seconded AG, all agreed.

**18. Complaint.**

LC notified the board of an ongoing issue regarding a complaint received. Board agreed LC deal with it as may be required in the circumstances.

**19. Next Meeting.**

Date and time of next meeting to be arranged.

Meeting closed.